

Noncertified RBT Supervisor Form

Overview

The BACB® allows qualified, noncertified RBT® Supervisors to supervise RBTs under the oversight of an RBT Requirements Coordinator. Noncertified RBT Supervisor applicants (applicants) must meet the following qualifications to be eligible for noncertified RBT Supervisor status:

- hold a graduate-level (i.e., master's degree or higher) state license in another behavioral health profession that has behavior analysis in its legislative scope of practice;
- be competent to practice applied behavior analysis (ABA) and supervise others providing ABA services;
- complete a qualifying 8-hour supervision training; AND
- be employed at the same organization as the RBT Requirements Coordinator.

Instructions

- 1. The RBT Requirements Coordinator must:
 - review the applicant's licensure information and qualifications, specifically:
 - language from the behavioral health licensure law that (a) clearly illustrates that ABA is within its legislative scope of practice and (b) describes supervision privileges and restrictions
 - evidence demonstrating their competence to practice ABA and supervise others providing ABA services (e.g., resume, work history). *Note:* BCBA or BCaBA trainee status is insufficient for this purpose
 - a certificate of completion from a qualifying 8-hour supervision training based on the <u>Supervisor Training</u> Curriculum Outline (2.0)
 - review the <u>Ongoing Supervision</u> section of the RBT Handbook, the <u>Ethics Code for Behavior Analysts</u>, and the <u>RBT Ethics Code (2.0)</u> with the applicant to ensure that all of the requirements are understood and will be met
- 2. Once the RBT Requirements Coordinator determines that the qualifications have been met, they will complete this form with the applicant. *Note*: The applicant must create a <u>BACB account</u> before completing this form.
- 3. To submit this form, the RBT Requirements Coordinator will select *A Question, RBT*, and *Ongoing Supervision* in the Contact Us Form to request noncertified RBT Supervisor status for the applicant.
- 4. The BACB will email the RBT Requirements Coordinator (via the email address associated with their BACB account) and ask them to reply with the completed form attached and the applicant cc'd. The RBT Requirements Coordinator must also give a copy of this form to the applicant and both must retain a copy for at least 7 years.
- 5. If the BACB confirms that the qualifications are met, the applicant must upload their 8-hour supervision training certificate in the 8-Hour Supervision Training tab in their BACB account.
- 6. Once all of these steps are completed, the applicant may start supervising RBTs under the guidance of the RBT Requirements Coordinator.



Effective January 1, 2026, RBT Supervisors must hold BCBA® or BCaBA® certification.

Noncertified RBT Supervisor Form

A. Information

| RBT Requirements Coordinator | |
|--|---|
| Name: | |
| BCBA Certification Number: | |
| Noncertified RBT Supervisor Applicant | |
| Name: | |
| License Type: | Other License Type: |
| License Jurisdiction (State/Province): | License Number: |
| License Expiration Date: | Licensing Entity: |
| Link to Licensing Entity's Website: | |
| Date 8-Hour Supervision Training Was Completed: | |
| BACB Account ID: | |
| B. Attestations (to be completed by the RBT Requi | rements Coordinator) |
| Noncertified RBT Supervisor Applicant Qualifications | |
| • • • | ral health professional in good standing with their applicable at would jeopardize their ability to supervise ABA services safely unding designations do not qualify. |
| Date Confirmed: | |
| I have confirmed that ABA is within the scope of practice | of their license. |
| Date Confirmed: | |
| Provide language from the applicable graduate-level lice scope of practice (required): | nsure law that clearly illustrates that ABA is within its legislative |
| I have reviewed their licensure requirements related to so volume and whether supervisee names must be reported | upervising others, including any restrictions on supervisory d to the licensing entity. |
| Date Reviewed: | |
| Briefly describe the licensing entity's supervision requirer | ments (if any): |
| | ers providing ABA services is within their scope of competence erience). I understand that BCBA or BCaBA trainee status is |
| Date Confirmed: | |
| Attach a written summary of their qualifications and any e practice ABA and supervise others providing ABA service | evidence reviewed demonstrating that they are competent to es (required): |

Ongoing RBT Supervision Requirements I have reviewed the Ongoing Supervision section of the RBT Handbook with the applicant. We have discussed how we will ensure that the RBT(s) will receive appropriate supervision and that all supervision will be documented. Date Reviewed: I have reviewed the BACB's Ethics Code for Behavior Analysts and the BACB's RBT Ethics Code (2.0) with the applicant. Date Reviewed: I will add myself to the BACB's records as an RBT Requirements Coordinator for each RBT receiving supervision from the applicant before the outset of supervision. I am employed at the same organization as the applicant and will have a contractual relationship with their client(s). Organization Name: I agree to oversee the ongoing supervision provided by the applicant and ensure that it is compliant with the BACB's requirements.

C. Agreement

The Behavior Analyst Certification Board (BACB) agrees to process this form subject to your agreement to the following terms and conditions:

You agree to hold the BACB harmless and to waive, release, and exonerate the BACB, its officers, directors, employees, committee members, and agents (referred to collectively as BACB personnel) from any claims that you may have against the BACB arising out of the BACB's review of this form. Except as may be found to contravene the law, you waive any right to assert a claim against the BACB where you are a representative or member of a class or representative action; further, should you be permitted by law or court of law to proceed with a class or representative action, you shall not be entitled to recover attorneys' fees. Additionally, you agree to refrain from subpoenaing the BACB and BACB personnel in any legal proceeding.

The terms of this agreement include and incorporate by reference the Terms of Use and Privacy Policy published on the BACB website. This agreement is governed by the laws of the state of Colorado. In the BACB's sole discretion, any disputes between you and the BACB must be resolved by binding, individual arbitration in Colorado with an arbitrator selected by mutual agreement of the parties, except as may be necessary for the BACB to obtain injunctive or other relief to protect the BACB's intellectual property rights. Arbitration, if applicable, will be governed by the Federal Arbitration Act and not by any state law concerning arbitration.

By signing below you agree to be bound by all of the above terms.

| RBT Requirements Coordinator: I agree that the information provided within this knowledge. I understand that under standard 4.04 of the Ethics Code for Behavi professional activities of this supervisor if their application is approved. | • | 5 |
|--|--------------|---|
| RBT Requirements Coordinator's Signature: | Date: | |
| · | (MM/DD/YYYY) | _ |
| Noncertified RBT Supervisor Applicant: I agree that the information provided w best of my knowledge, and I agree to abide by the BACB's Ethics Code for Behaverequirements when supervising RBTs. | | |
| Noncertified RBT Supervisor Applicant Signature: | Date: | |
| · · · · · · · · · · · · · · · · · · · | (MM/DD/YYYY) | _ |

This document must be signed in accordance with the Acceptable Signatures Policy.