# Examination Requirement:
## Proper ID

Admission to the examination site requires candidates to provide two forms of valid identification. **Both** pieces of identification must show your first and last name **exactly** as they appear in your BACB account.

The primary identification must be government-issued and include both a photo and signature (e.g., a driver's license or state/national ID). The secondary identification must include a signature but need not include a photo (e.g., a signed credit card with a signature that matches the government-issued identification).

| Gateway Account | | State Drivers License |
|---|---|---|



**SUBMIT NAME CHANGE**

*Example from www.dmv.ca.gov*



**MATCH**
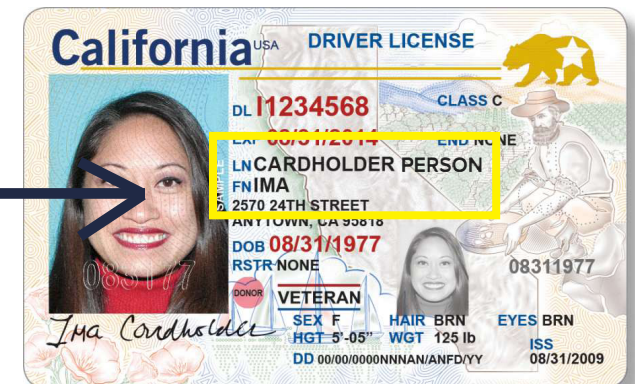
*Example from www.dmv.ca.gov*

# Gateway Account
## Name Change Request

To update your name within your Gateway account:

1. Login
2. Under profile information, choose "Update Profile"
3. Click Name Change Request
4. Enter your updated information
5. Click Save
6. Submit proof of change
   - Submit online via our Contact Us form or by mailing a copy to: BACB, 7950 Shaffer Parkway Littleton, CO 80127, USA

*This request takes approximately 3 days. You will receive a confirmation email when your information has been updated.*

For more information, visit the Exam Information Page.